

NATIONAL FOSSIL EXPO XXXV—GENERAL POLICIES

- Everyone is requested to make advance table registration by February 15, 2013. Check for table fees must accompany registration form.
- Cost of tables is \$30.00 each for the first two EIGHT FOOT tables. Additional tables will cost \$40.00 each. There is an additional charge of \$10.00 per table for Thursday set-up.
- There are fewer tables available but they are EIGHT LINEAR FEET. Therefore, three 8 foot tables are equivalent to four 6 foot tables. Please make your requests reasonable based on the new 8 foot tables.
- MAXIMUM of 8 tables per person/membership.
- Everyone is expected to stay through 5:00 Saturday. And all are encouraged to stay through Sunday.
- Please note your plans for leaving on the reservation form.
- The committee insists that all materials be fossil or fossil-related.
- Mountings, gemstones, minerals, human remains, artifacts, or relics, etc., are NOT PERMITTED!!!! .
- Aisles must be kept clear at all times.
- NOTE: There will be many gurney-type carts available for unloading/loading of materials.
- No pets are allowed except for service animals.

NATIONAL FOSSIL EXPO XXXV—POLICIES FOR TABLE ASSIGNMENTS

PLEASE COMPLETE THE RESERVATION FORM, ENCLOSE IT WITH A CHECK OR MONEY ORDER PAYABLE TO MAPS, AND MAIL TO:

**Steve Holley
30795 N. Norris Blacktop Rd.
Farmington, IL 61531**

- The floor plan will be first laid out on **February 15**, with all received **PAID** requests being assigned tables. Thereafter, tables will be assigned on a first come/first served basis. This is necessary to insure fairness to all registrants and to determine remaining number of tables. Tables and/or locations not guaranteed after **February 15, 2013**.
- Registrations with special requests (e.g. same as last year, next to John Doe, etc.) must be received by **February 15** to be honored. Special requests received after Feb. 15 will be honored if possible, but cannot be promised.
- Those with special requests to be located near other dealers/participants must have the permission of all involved for the request to be honored (same names should be on all registration forms) and all those involved must have their payments and registrations in by **February 15** to be honored. For example, if 4 members wish to be assigned in a group, 3 turn in registrations and the 4th does not, the 4th person may not be assigned with the group. (Of course, every effort WILL be made to keep the 4 members together.)
- If the venue fills to capacity, a waiting list shall be created. As cancellations occur, the tables will be assigned in the order received.
- A maximum of 8 tables can be reserved per person, organization, or membership. Tables are **EIGHT FEET** long.
- Refunds given up to thirty (30) days prior to first day of show.
- All reservations will be acknowledged. If acknowledgements are not received on or before **March 9, 2013**, contact Steve Holley by e-mail: (ilfossil@hotmail.com) or phone: 309-231-8861.

NATIONAL FOSSIL EXPO XXXV—2013 EXPO TABLE RESERVATION

Before you reserve tables, please read all the regulations and policies.

Table payment MUST accompany this form.

NUMBER (Up to 2) OF 8 FOOT TABLES REQUESTED _____ @ \$30 PER TABLE (Fri. set-up) = _____

NUMBER (3 to 8) OF 8 FOOT TABLES REQUESTED _____ @ \$40 PER TABLE (Fri. set-up) = _____

NUMBER (Up to 2) OF 8 FOOT TABLES REQUESTED _____ @ \$40 PER TABLE (Thurs. set-up) = _____

NUMBER (3 to 8) OF 8 FOOT TABLES REQUESTED _____ @ \$50 PER TABLE (Thurs. set-up) = _____

TOTAL AMOUNT PAID _____ (Payable by CHECK OR MONEY ORDER to "MAPS")

NOTE: LIMITED NUMBER OF CHAIRS AVAILABLE--ONE PER TABLE PROVIDED. IT IS STRONGLY SUGGESTED THAT YOU BRING ANY EXTRA FOLDING CHAIRS YOU MAY NEED. YOU MAY ALSO WANT TO BRING EXTENSION CORDS.

Your Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Telephone (_____) _____ - _____

Special requests _____

CHECK ONE: _____ I will be leaving on Saturday. _____ I will be staying until Sunday.

_____ I will be bringing _____ feet of display for the special tables up front (No Charge).

_____ Yes, I will help at the Front Desk:

Fri. _____ am _____ pm; **Sat.** _____ am _____ pm; **Sun.** _____ am _____ pm

NO ONE EXCEPT GUARD IS ALLOWED ON THE FLOOR AFTER 5:00 PM FRI. AND SAT.!